

Velammal College of Engineering and Technology (Autonomous), Madurai

Internal Quality Assurance Cell

Ref. VCET/IQAC/2021-2022/03

28.03.2022

All the IQAC members are Invited to attend the Internal Quality Assurance Cell (IQAC) meeting for the Academic year 2021-22 on 15.04.2022 at 2.00pm in Seminar Hall 1.

The agenda for IQAC meeting is on following points

1. Review of Previous Meeting Minutes and Follow up
2. Implementation of Autonomous Status, Academic Progress
3. Infrastructure Requirement for 2022 - 23
4. NBA Status – Findings of Internal Audits
5. AICTE - Approval process- Handbook 2022 – 23

IQAC Members:

S. no.	Name	Designation	Details
1.	Dr. N. Suresh Kumar	Principal	IQAC Chairperson
2.	Shri. Ganesh Natarajan	Vice Chairman	Management Representative
3.	Dr. R.Deepalakshmi	ASP/CSE	IQAC Coordinator
4.	Dr.M.Ramakrishnan	Professor & Head, IT, MK University	External Academic Expert
5.	Mr. A.K.B. Nawas Babu	Managing Director, S.A.Knitwear (Pvt) Ltd, President, MAHIA Industrial Estate	Member from Industry and Local Society
6.	Dr. P. Alli	Dean (Planning and Development) & HoD/CSE	Audit Member
7.	Dr. A. Shunmugalatha,	Dean (Academics) & HoD/EEE	Audit Member
8.	Dr. S. Vasuki	Dean (Student Affairs) & HoD/ECE	Audit Member
9.	Dr. L. Andral	Dean(III) & HoD/Civil	Member
10.	Dr. R. Perumalraja	Dean (Computing and Software Development) HoD/IT	Member
11.	Dr. G. Manikandan	Dean (R &D) & HoD/Mech	Member
12.	Dr. S. Rajkumar	HOD/Chemistry	Member
13.	Dr. S. Gomathy	HOD/English	Member
14.	Dr. A. P. Pushpalatha	HOD/Maths	Member
15.	Dr. D. Ravindran	HOD/Physics	Member
16.	Dr. S. Gopalakrishnan	Librarian	Member
17.	Dr. S. Karthikeyan	CoE	Member
18.	Ms. M. Shanmuga Priya	Dept. of CSE	Student Member
19.	Mr. B. Kannan	Dept. of EEE	Student Member

H. 28/03/22
Principal & IQAC Chairperson



Internal Quality Assurance Cell

Minutes of IQAC Meeting (2021-2022) held on 15.04.2022 at 2:00 PM in Seminar Hall 1

The following IQAC Members were present.

S. no.	Name	Designation	Details
1.	Dr. N. Suresh Kumar	Principal	IQAC Chairperson
2.	Shri. Ganesh Natarajan	Vice Chairman	Management Representative
3.	Dr. R.Deepalakshmi	ASP/CSE	IQAC Coordinator
4.	Dr.M.Ramakrishnan	Professor & Head, IT, MK University	External Academic Expert
5.	Mr. A.K.B. Nawas Babu	Managing Director, S.A.Knitwear (Pvt) Ltd, President, MAHIA Industrial Estate	Member from Industry and Local Society
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8.	Dr. S. Vasuki	Dean (Student Affairs) & HoD/ECE	Audit Member
9.	Dr. L. Andal	Dean(III) & HoD/Civil	Member
10.	Dr. R. Perumalraja	Dean (Computing and Software Development) HoD/IT	Member
11.	Dr. G. Manikandan	Dean (R &D) & HoD/Mech	Member
12.	Dr. S. Rajkumar	HOD/Chemistry	Member
13.	Dr. S. Gomathy	HOD/English	Member
14.	Dr. A. P. Pushpalatha	HOD/Maths	Member
15.	Dr. D. Ravindran	HOD/Physics	Member
16.	Dr. S. Gopalakrishnan	Librarian	Member
17.	Dr. S. Karthikeyan	CoE	Member
18.	Ms. M. Shanmuga Priya	Dept. of CSE	Student Member
19.	Mr. B. Kannan	Dept. of EEE	Student Member

Agenda No 1: Review of Previous Meeting Minutes and Follow up

- **Principal Dr.N.Suresh Kumar** welcomed all the IQAC members and reviewed the Minutes of the previous meeting held on 05.11.2021 and action taken report.

Agenda No 2: Implementation of Autonomous Status, Academic Progress

Principal requested Dr. A. Shunmugalatha, Dean (Academics) & HoD/EEE to present the progress of the Autonomous Status.

Dr.A.Shunmugalatha, Dean (Academics) HoD/EEE stated the following information:

- Approval for conducting Governing Body Meeting had been received from the management and it will be convened on 30.04.2022 at 10 am in Seminar Hall I.
- Dr. V. Pandiyarajan (Associate Professor, Department of Chemical Engineering, ACT Campus, Anna University, Chennai) will act as the University Nominee and Prof. M. Surendra Prasad Babu (Vice Principal, AU College of Engineering , Andhra University) will be the UGC Nominee.
- Shri. M.V Muthuramalingam (Chairman, Velammal Educational Trust), Shri. Ganesh Natarajan (Vice Chairman, Velammal Educational Trust, Madurai), Dr. M. Arumugam (Founder Managing Director, Broadline Technologies Private Ltd.), Shri. Subbaraman Balasubramanyan (Associate Vice President & Center Head, Chairman of CIA Madurai Zone, HCL Technologies), Prof. M. Krishnan (Vice Chancellor, Central University of Tamil Nadu, Neelakudi Campus, Thiruvarur) are the members from management.
- Dr. Kalirajan (L&T Institute of Project Management, and Training Center, Manapakkam) will serve as the Industrialist.
- Dr. R. J. Venaktesh (Associate Professor/EEE, VCET) and Dr. A. Babu Karuppiah (Professor/ECE, VCET) will be the internal members representing the faculty of our college.
- **External Audit** will be held on 18.04.2022 and will be coordinated by Dr. A. P. Pushpalatha, HoD/Maths.
- Microteaching for faculty members who handle first years will be conducted in next week

Agenda 3: Infrastructure Requirement for 2022 - 23

Principal requested Dr. P. Alli Dean (Planning and Development) & HoD/CSE to give updates on infrastructure requirement.

Dr. P. Alli Dean (Planning and Development) & HoD/CSE stated the following information

- On the whole we are in need of 18 faculty members, 6 non teaching staff, 3 classrooms, 57 individual cubicles for staff members and for lab requirements we need to get the guidelines from the management.

Agenda 4: NBA Status – Findings of Internal Audit

Principal requested Dr. P. Alli Dean (Planning and Development) & HoD/CSE to give updates on NBA.

Dr. P. Alli Dean (Planning and Development) & HoD/CSE stated the following information:

- Internal audit had been carried out and criterion wise feedback had been submitted to Dr. A. Babu Karuppiah (Professor/ECE) and the details were consolidated.
- Requested all the HoDs to work on the areas which needs improvement from their side.
- Second audit for NBA will be held between 21.04.2022 and 22.04.2022.
- A meeting with all the Heads will be convened before the second audit to meet out the expectation.
- Permission for uploading Pre Qualifiers and SAR report of Civil Department is awaited.

Agenda 5: AICTE - Approval process- Handbook 2022 – 23

Principal requested Dr. G. Manikandan, Dean (Research and Development) & HoD/ Mechanical to give updates on AICTE approval process, Hand book 2022 - 23

Dr. G. Manikandan, Dean (Research and Development) HoD/ Mechanical stated that:

- Process for AICTE online registration has been started.


- Out of 13 headings, 9 voluminous headings were completed already and the remaining 4 headings will be completed by 18.04.2022.
- Bank account details of our college and trust has to be entered and only then furthermore it can be processed.
- No deficiency in faculty student ratio and the deficiency report can be received only after the payment of fees.

Agenda 6: Any other Matter

Mr. A.K.B. Nawas Babu suggested

- To build a network with companies to get consultancy services.
- To build a strong alumni network using social network like, "My Alumni Network" App.

Dr. M.Ramakrishnan gave suggestions on preparation towards NBA Audit.


IQAC Co-Ordinator


Principal & IQAC Chairperson